

Troop Site Link

8.01.25



Troop Site Girl – Things To Know

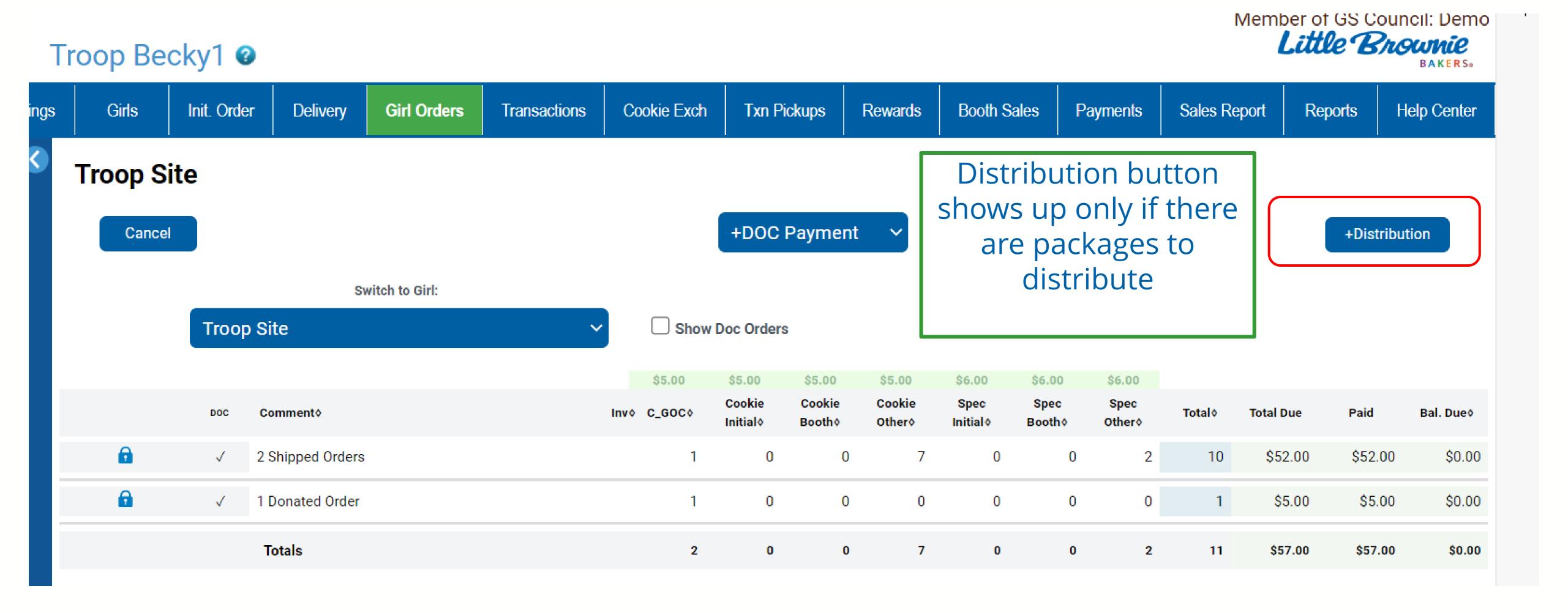


- You cannot update the Troop Site Girl until:
 - You have submitted your troop initial order
 - You have orders in eBudde from Digital Cookie
- You will see the +DOC Payment button once the initial order has been submitted
- You will see the +Distribution button only if there are orders to be distributed
- You can distribute multiple times or all at once and make changes to your distribution throughout the sale



Create a Distribution



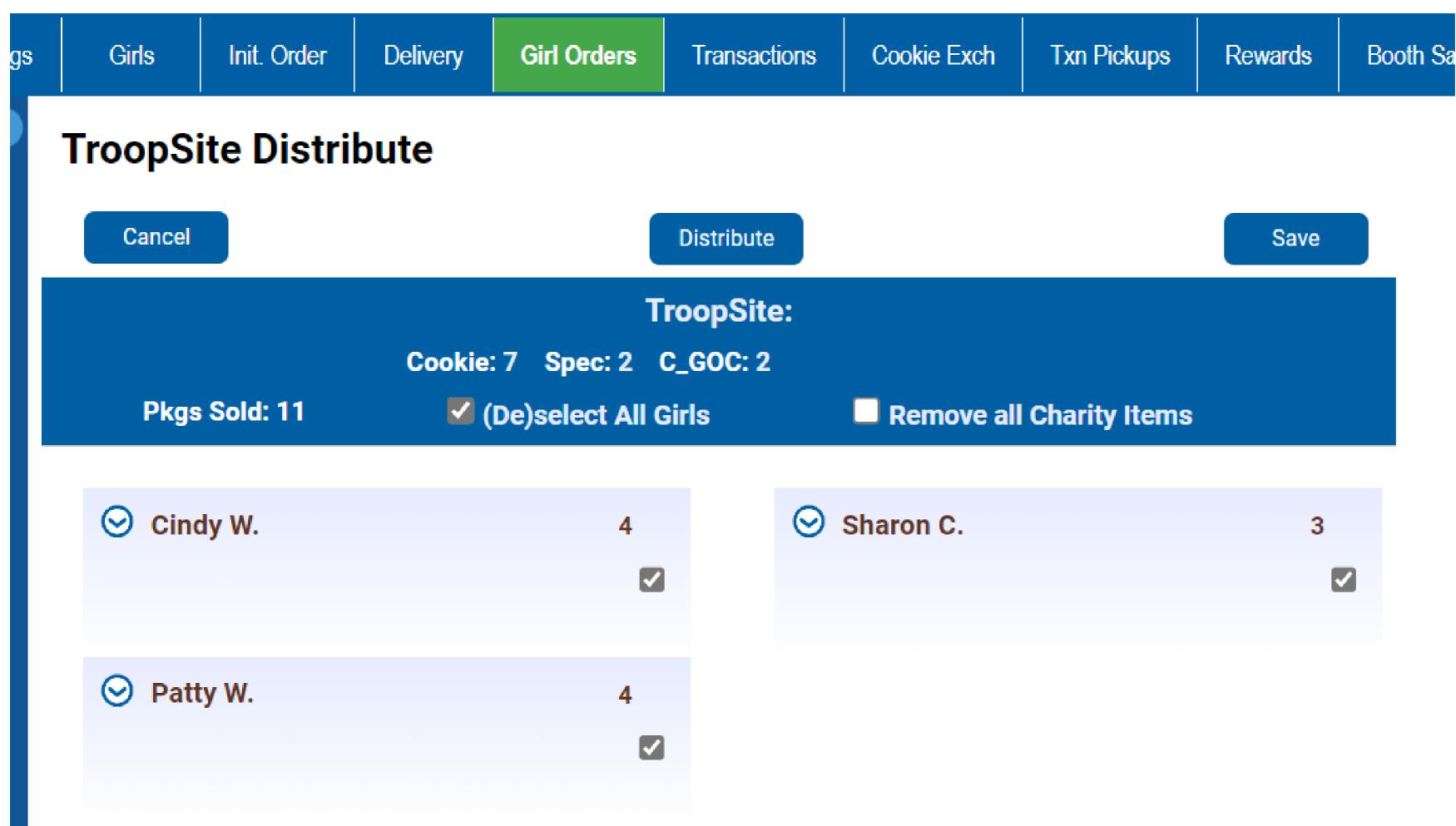




Create a Distribution - Default



Troop Becky1 @



Distribution screen will default to all packages that have not already been distributed to all girls

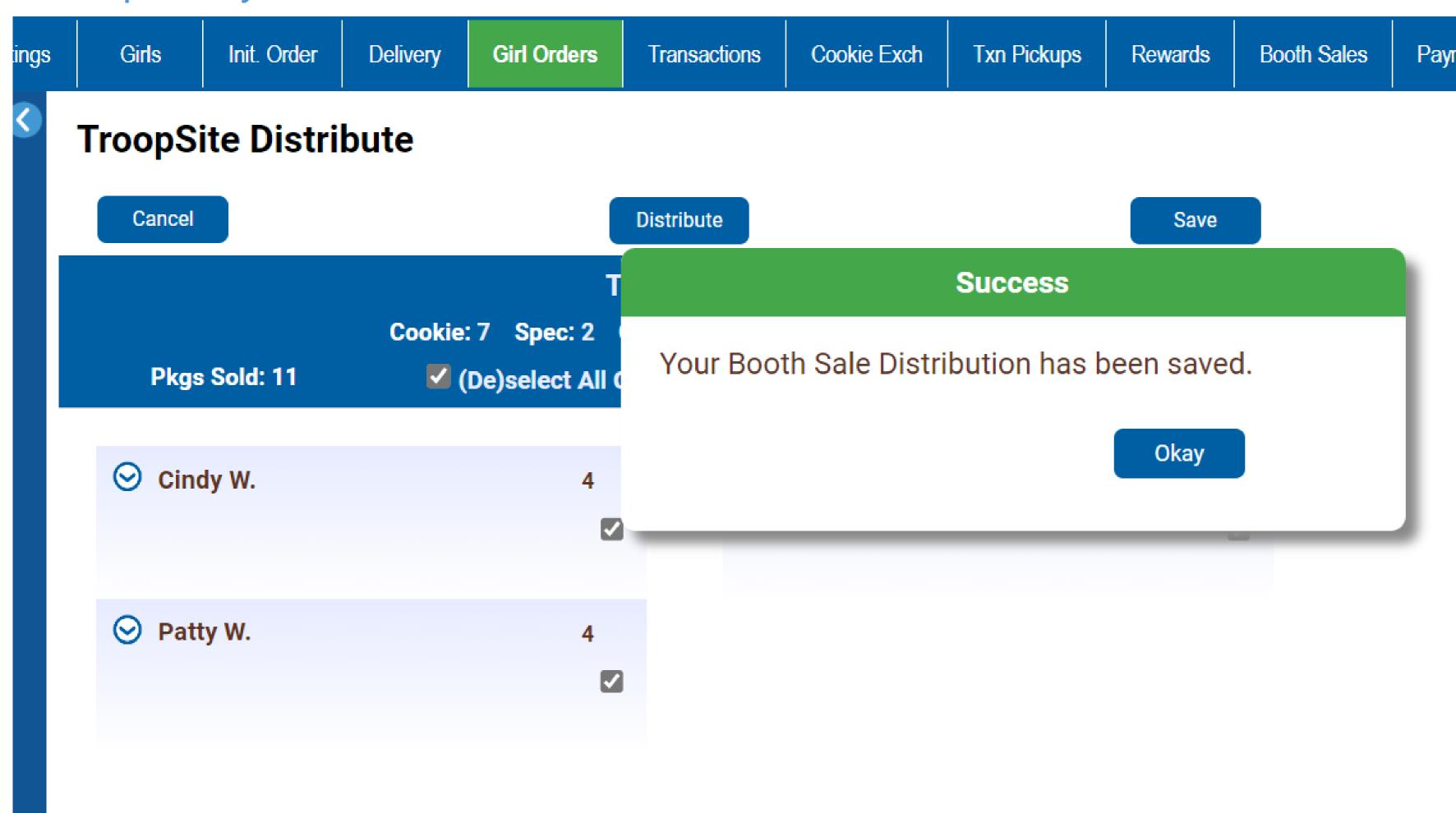
If you want to distribute to all girls all packages, all you need to do is click **Save**



Distribution - All Packages, All Girls







the term Booth Sale
Distribution- the Troop
Link Functionality is
considered a "Virtual
Booth". The screen you
will see are very similar to
the Booth Sale Recorder
used for physical booth.

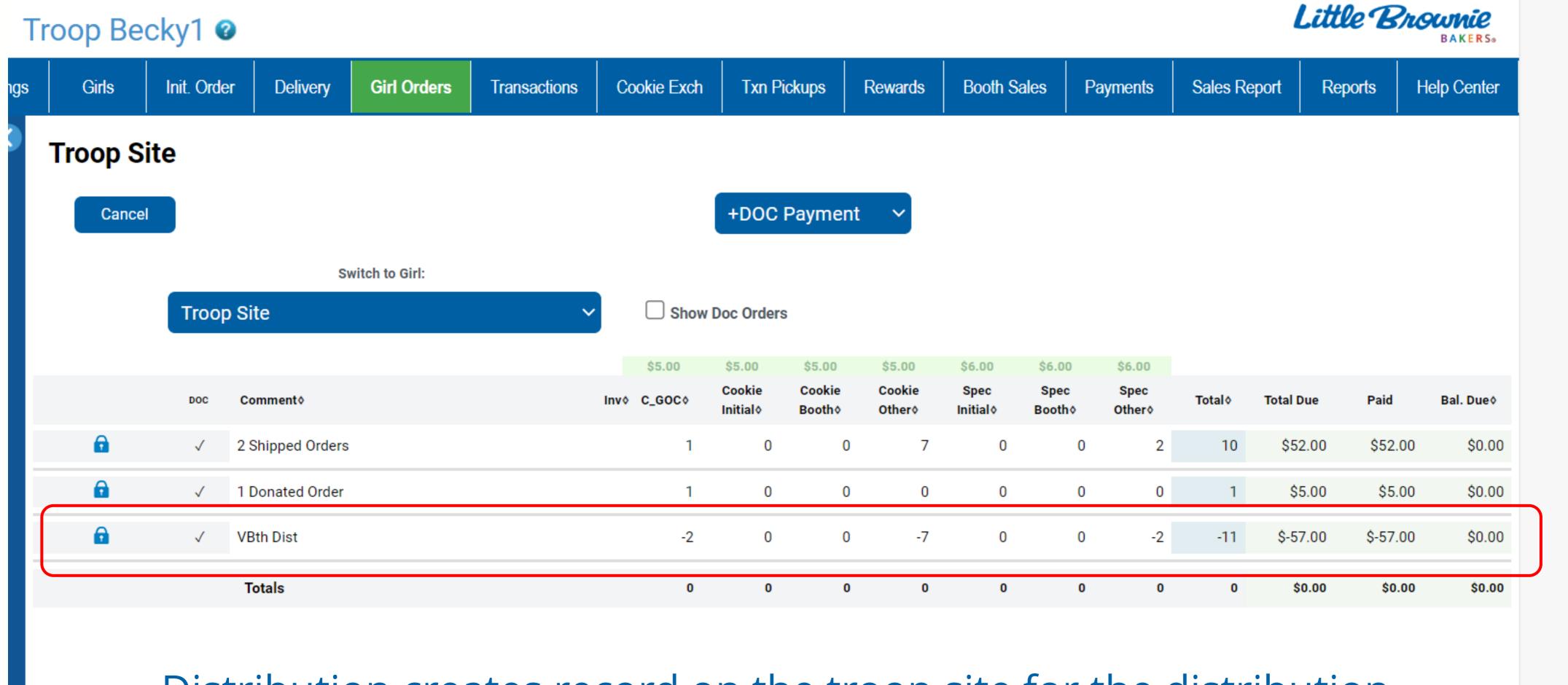
Using the Troop link to gather payments at a physical booth, please use the booth sale recording feature to account for these troop link funds.



Distribution - All Packages, All Girls



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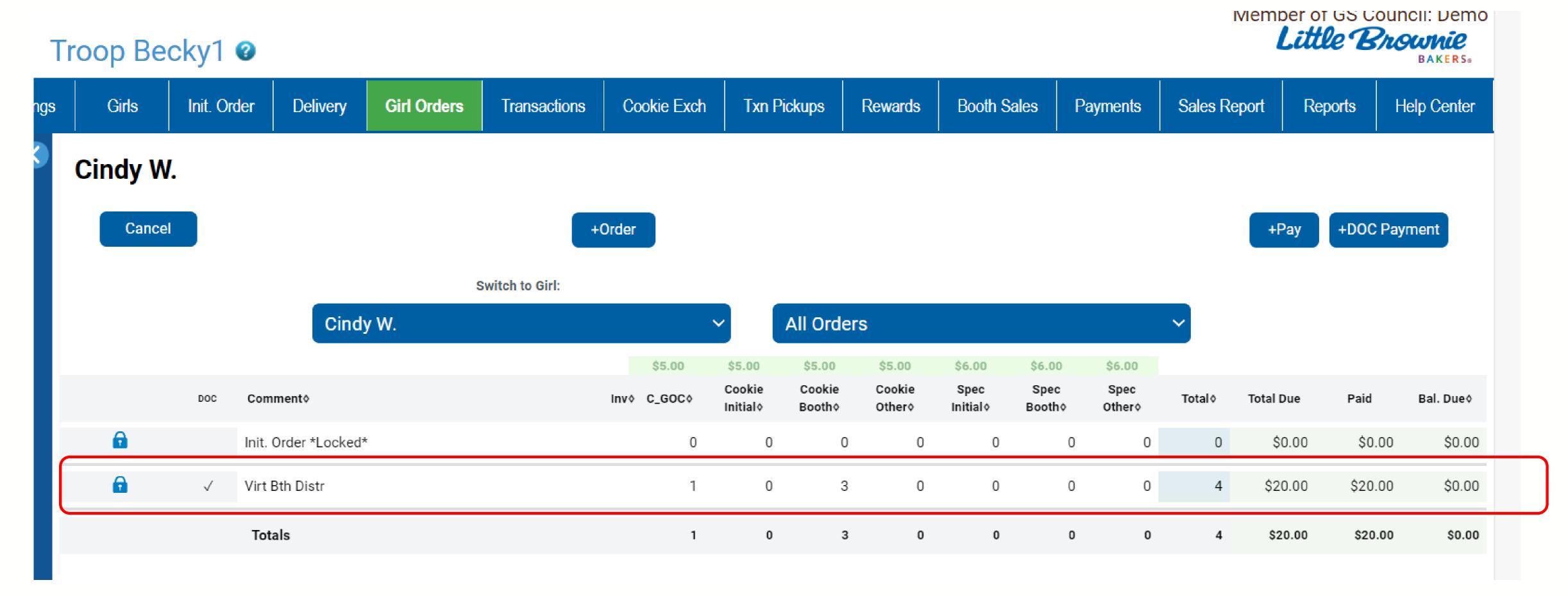


Distribution creates record on the troop site for the distribution



Distribution – All Packages, All Girls





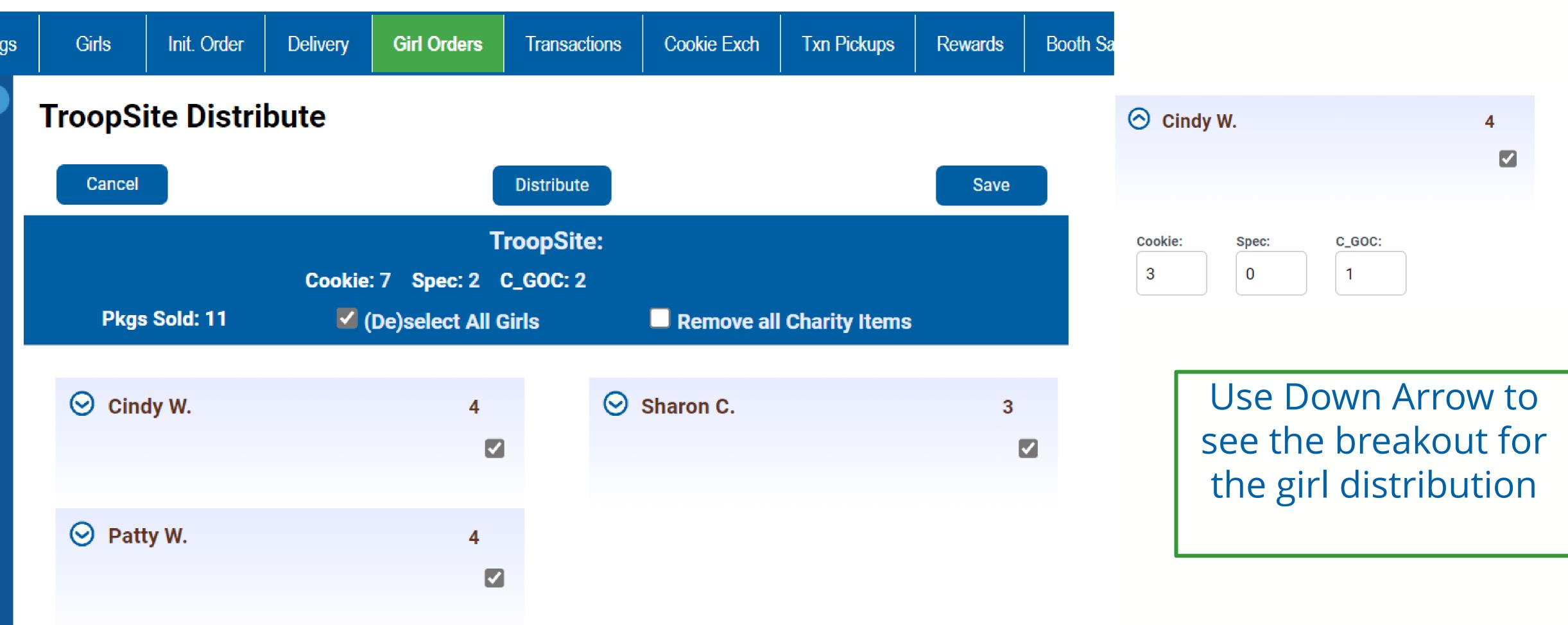
Distribution creates record on the the girl(s) selected to give them credit.



Create a Distribution - Manual



Troop Becky1 @



Create a Distribution - Manual



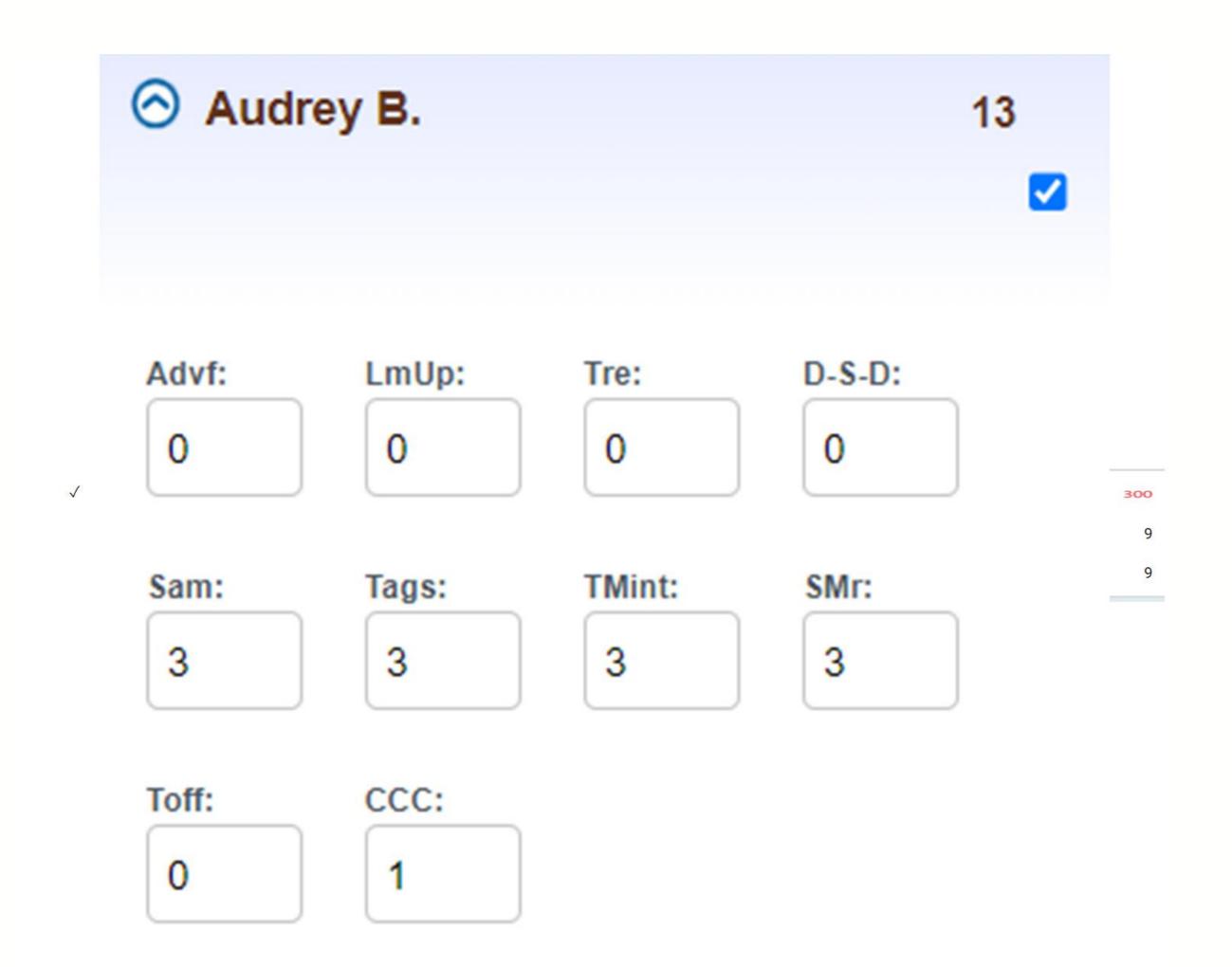


eBudde tries to distribute to girls evenly. However you can manually update the girl numbers if you choose. The detail may also be displayed in varieties.

You can go in and change the numbers by girl if you choose. What you cannot do is distribute more cookies than the total cookies being distributed. Also, you cannot distribute more of a variety or category than was originally ordered. eBudde will give you an error message.

Create a Distribution - Manual



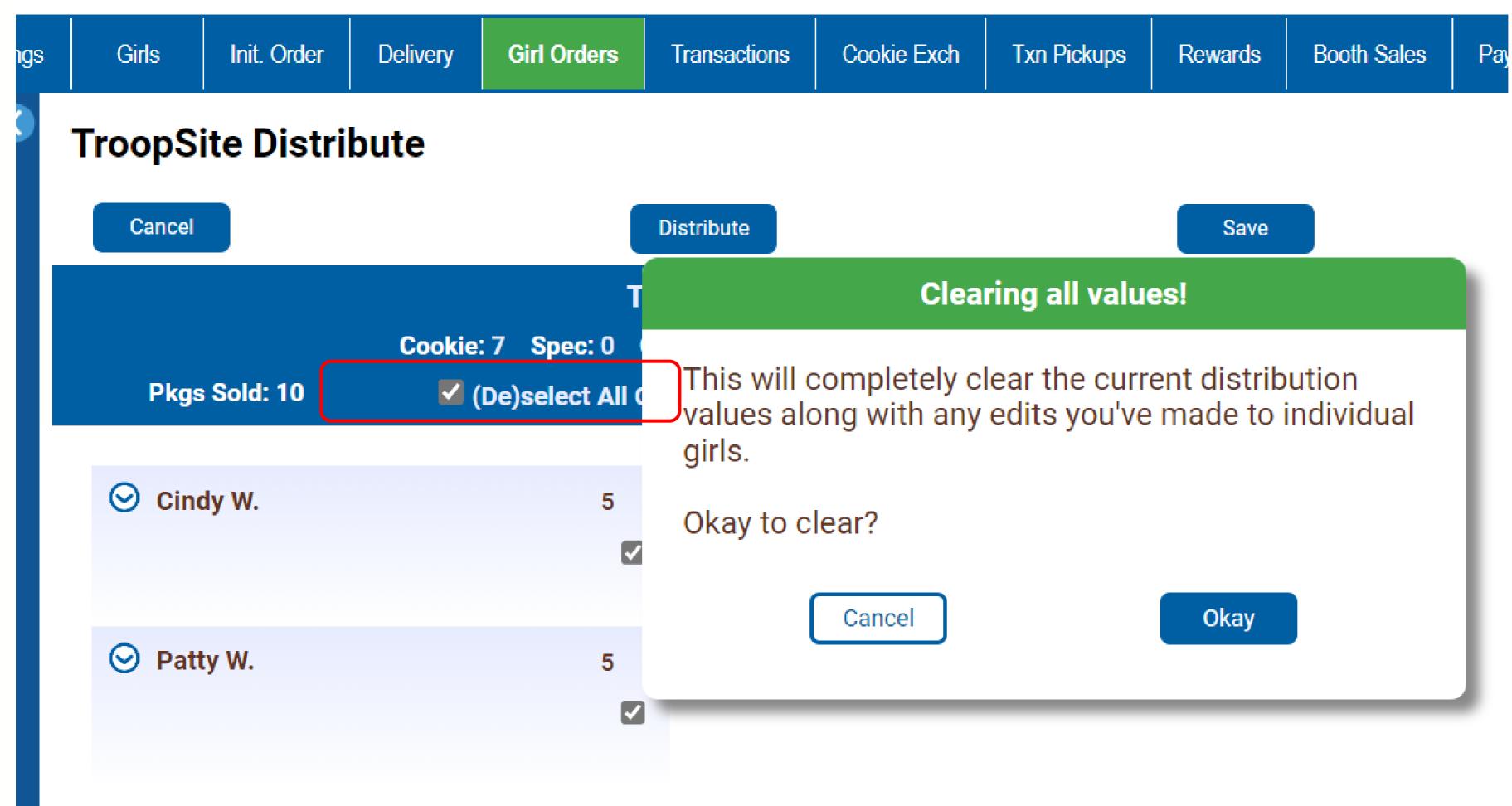


Variety View

Create a Distribution - Deselect



Troop Becky @

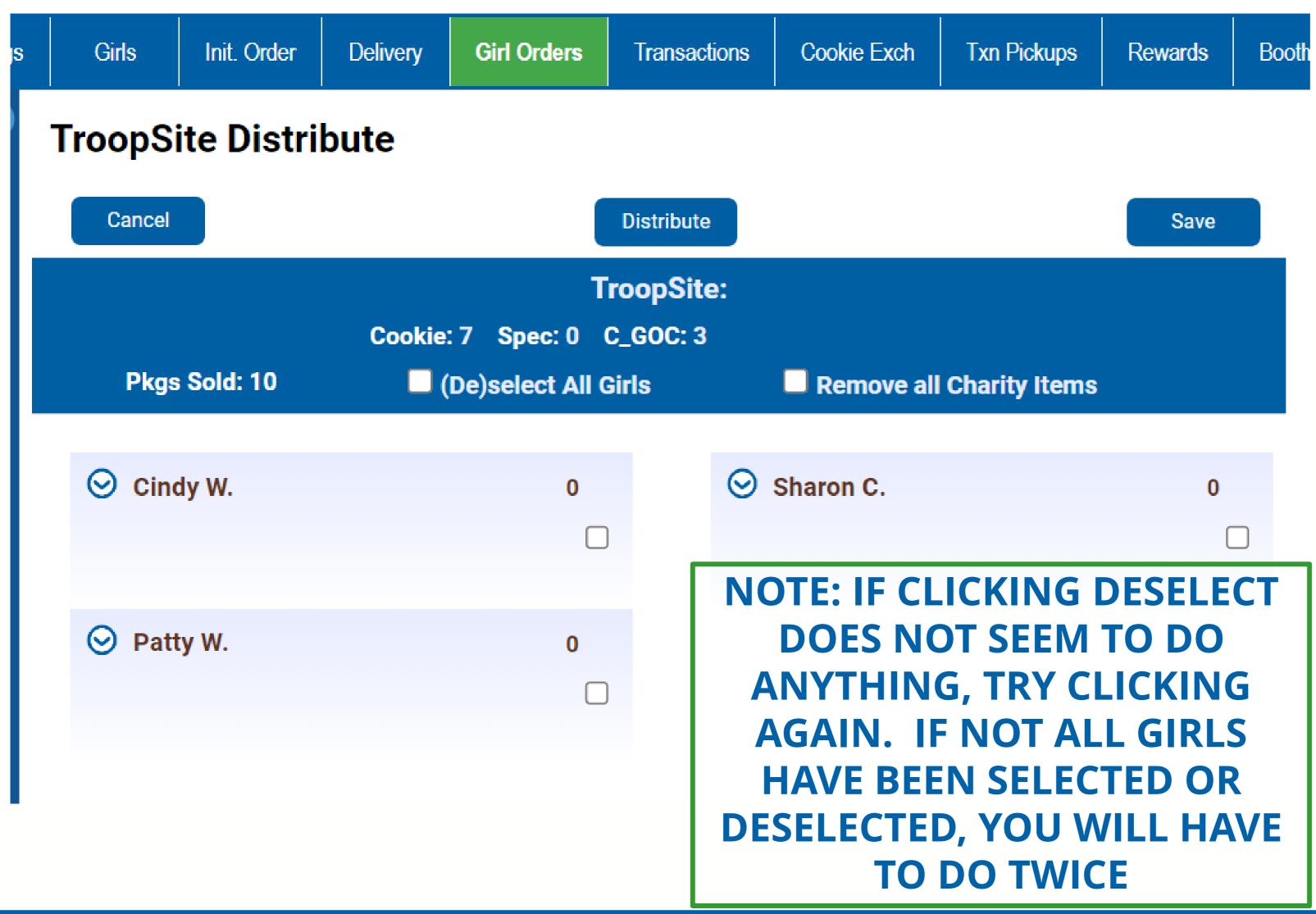


Click the Deselect All
Girls check box. Click
ok to clear
distribution if
numbers are present



Create a Distribution - Deselect Girls

Troop Becky @





Click **Deselect All Girls** to manually select some girls for distribution.

Quantities will then be zero.

Clicking **Deselect All Girls** when girls are all not selected will select all girls



Create a Distribution - Deselect Girls

Troop Becky @



s	Girls	Init. Order	Delivery	Girl Orders	Transactions	Cookie Exch	Txn Pickups	Rewards	Boot						
,	TroopSi	ite Distri	bute												
	Cancel				Distribute			Save							
	TroopSite: Cookie: 7 Spec: 0 C_GOC: 3														
	Pkgs	Sold: 10		: 7 Spec: 0 (De)select All (Remove all	Charity Items								
	⊘ Cinc	dy W.		0	⊘	Sharon C.		0							
	⊘ Patt	y W.		0											



Troop Site Girl with DOC Orders (P) Budde to Distribute



Tro	op S	Site																		
	Canc	el									+DOC P	ayment	~							
							Swi	tch to Gir	l: Troo	p Site				~		☐ She	ow Doc Or	ders		
					\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00				
	DOC	Comment◊	ln∨≎	Bth♦	C_GOC¢	Rasp♦	Advf≎	LmUp♦	Tre♦	D-S-D◊	Sam◊	Tags♦	TMint♦	SMr≎	Toff≎	T_GOC◊	Total◊	Total Due	Paid	Bal. Due♦
	✓	2 Shipped Orders		✓	0	2	0	0	0	0	2	0	2	2	0	0	8	\$40.00	\$40.00	\$0.00
•	√	1 Delivered Order		✓	0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00	\$20.00	\$0.00
	✓	VBth Dist 2 Ordrs		√	0	-2	0	0	0	0	-2	0	-2	-2	0	0	-8	\$-40.00	\$-40.00	\$0.00
		Totals			0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00	\$20.00	\$0.00

 Now let's balance the payment amount as there is \$20.00 posted for delivered orders. Click the +DOC Payment button



Troop Site Girl with DOC Orders (P) Budde to Record Payments



110	op S	116																	
	Cance	el Company								+DOC Payment	-								
						Sw	vitch to Gir	rl: Troo	p Site	+DOC Payment Booth Site Jade C.		~		Show Doc Orders					
				\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	Julia B.	5.00	\$5.00	\$5.00	\$5.00					
	DOC	Comment >	In∨≎ Btl	ho C_GOC	♦ Rasp♦	Ad∨f≎	LmUp♦	Tre≎	D-S-D◊	Kelsey J.	Vint≎	SMr≎	Toff◊	T_GOC◊	Total♦	Total Due	Paid	Bal. Due♦	
â	✓	2 Shipped Orders	V	/ 0	2	2 0	0	0	0	Layla C. Quinci S.	2	2	0	0	8	\$40.00	\$40.00	\$0.00	
a	√	1 Delivered Order	V	/ 0	0	0	0	0	0	Suzie A. Tori C.	0	0	0	0	0	\$20.00	\$20.00	\$0.00	
	√	VBth Dist 2 Ordrs	V	/ 0	-2	2 0	0	0	0		-2	-2	0	0	-8	\$-40.00	\$-40.00	\$0.00	
		Totals		0) (0	0	0	0	0 0	0	0	0	0	0	\$20.00	\$20,00	\$0.00	

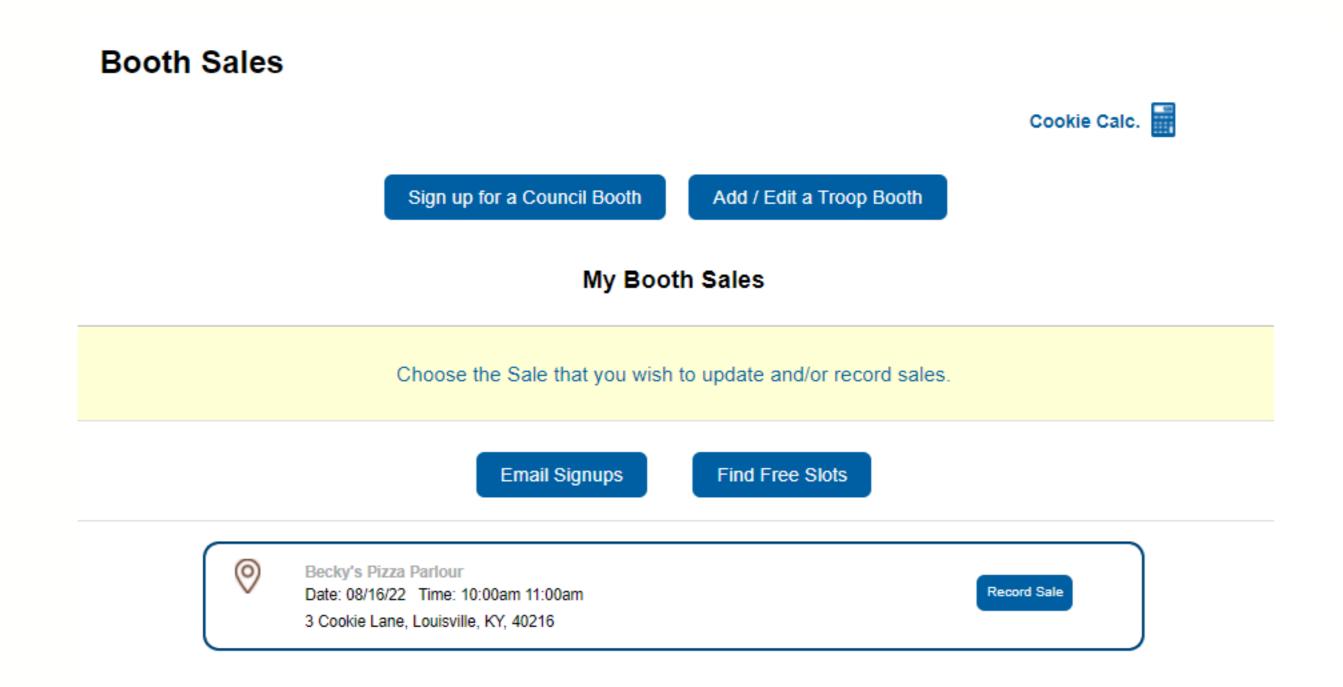
 Now let's balance the payment amount as there is \$20.00 posted for delivered orders. Click the +DOC Payment button. We will post this payment to a specific booth site. Select Booth Site



Troop Site

Troop Site Booth Payment





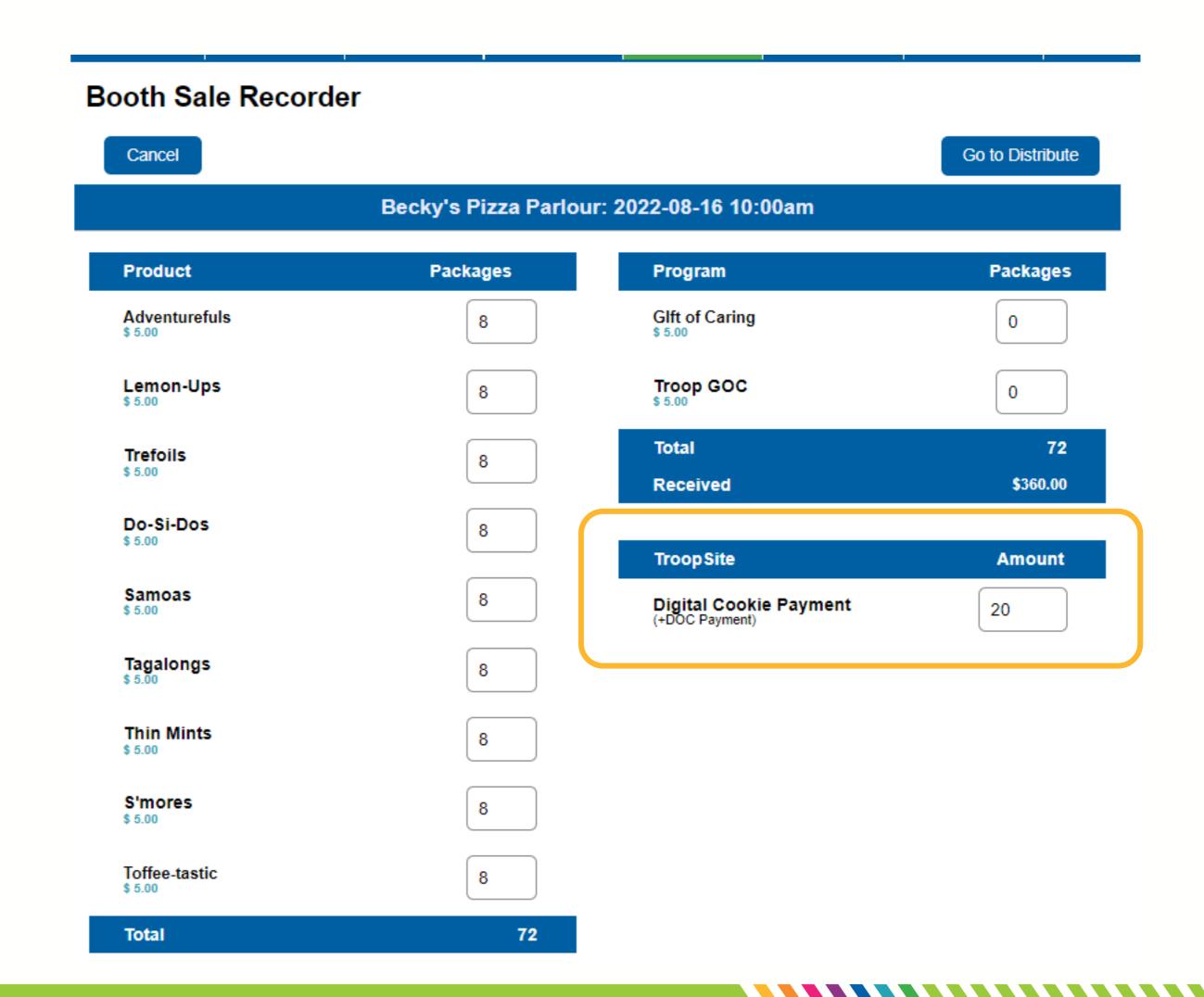
Click the Record Sale on the Booth Site you want to post the \$20.00



Troop Site Girl Payment



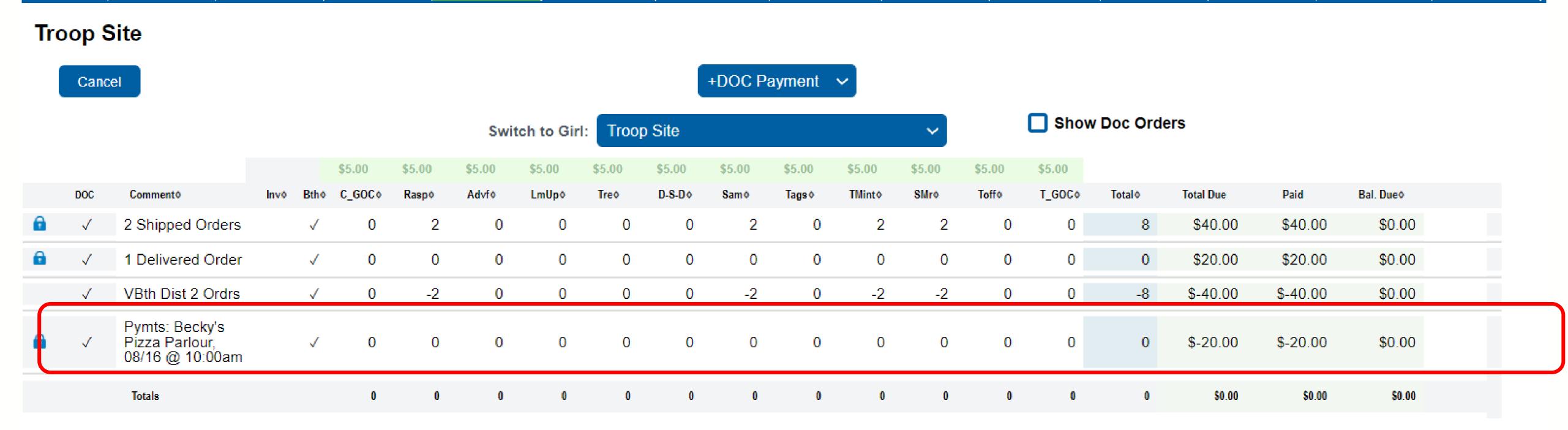
- Enter the \$20.00 in the box labeled Digital Cookie
 Payment.
- Click Go to Distribute,
 Distribute as appropriate
 and click Save. eBudde will
 create a payment record on
 the Troop Site Girl Order
 Tab.





Troop Site Girl Payments Completed

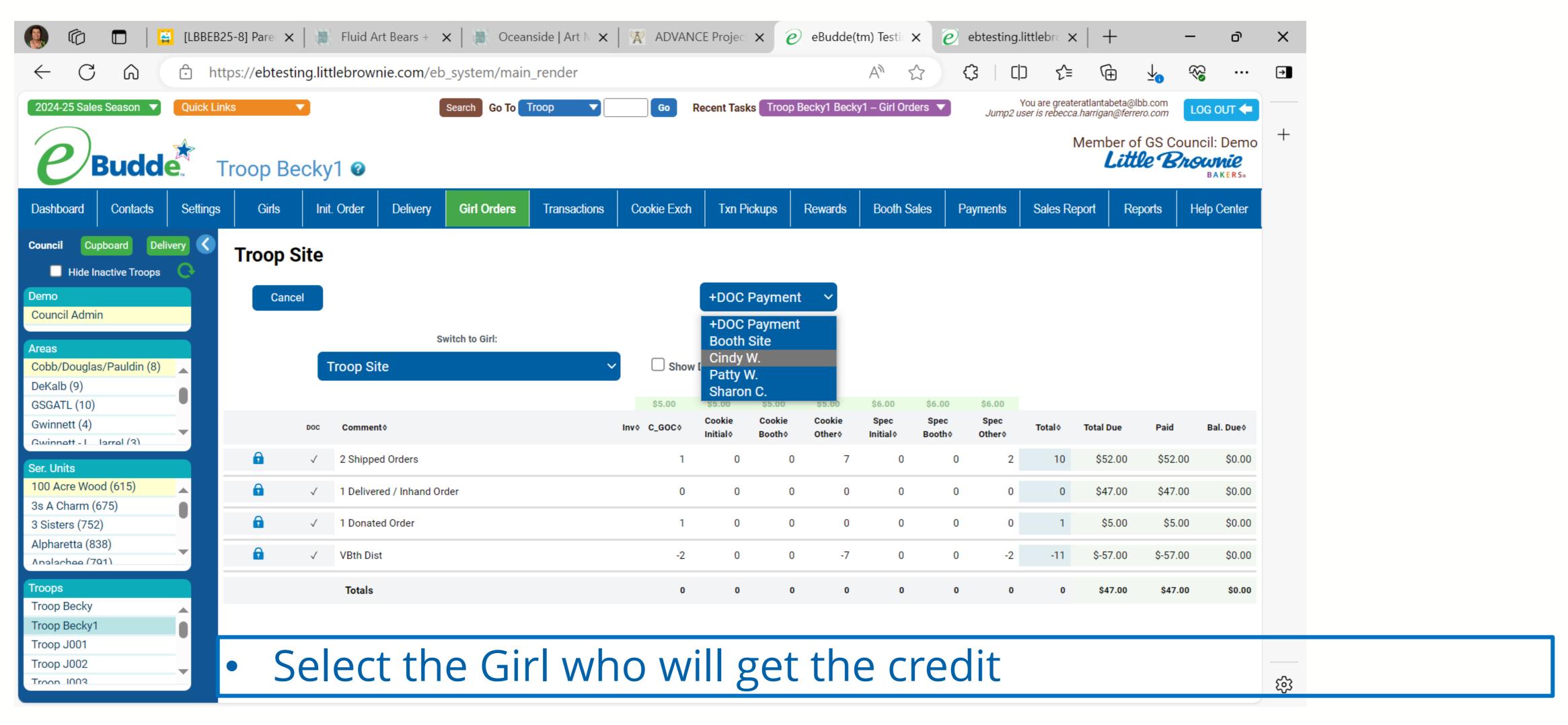






Troop Site Girl Payment to Girl







Troop Site Girl Payment to Girl Budde



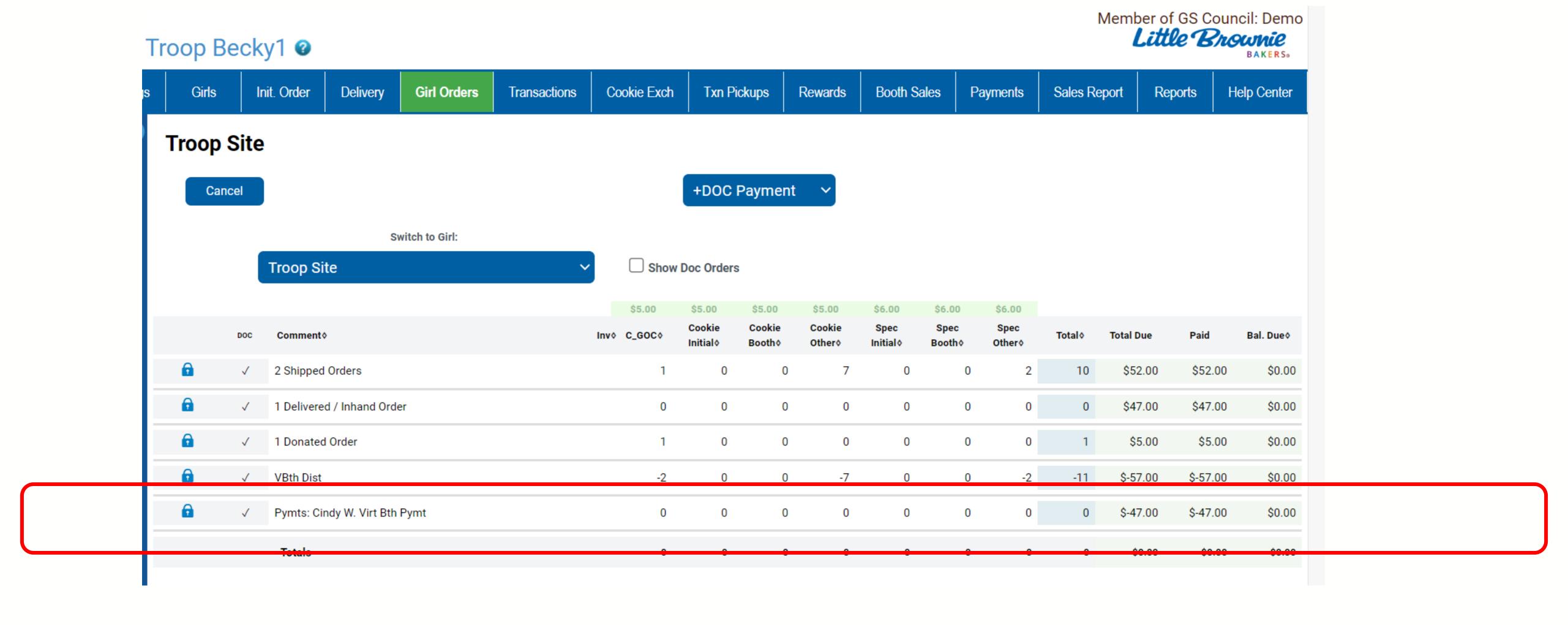
Troop	Becky1 @										Little B	rounie Bakers
s Girl	Init. Order	Delivery	Girl Orders	Transactions	Cookie Exch	Txn Pickups	Rewards	Booth Sales	Payments	Sales Report	Reports	Help Center
Cindy	W. Add DOC I	Payment										
	ancel											Save
				Commo	ent		DOC	☐ Inv				
				Finan	cials							
				Overa	all Total Due		\$ 4	7.00				
				Paid			47.0	00				
				Bal. D	Due		\$ 0	0.00				

• Enter the payment amount in the paid box. Click Save.



Troop Site Girl Payment to Girl

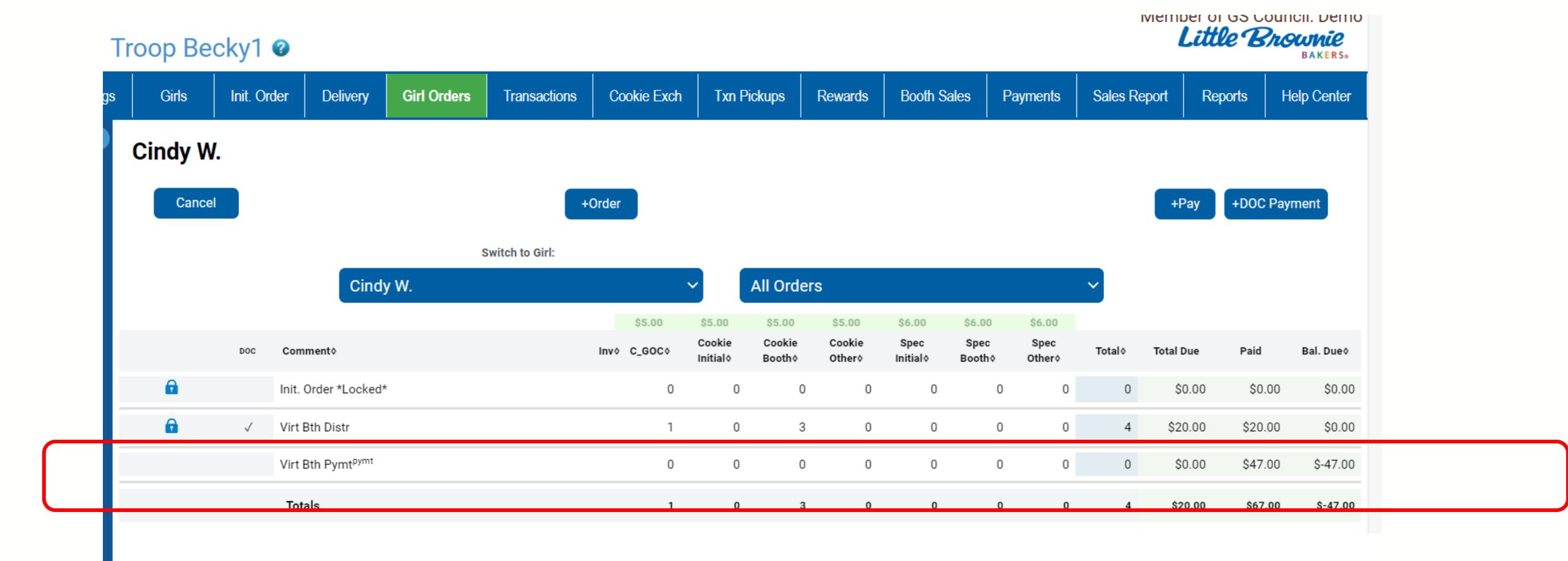






Troop Site Girl Payment to Girl







Troop Site Girl with DOC Orders (P) Budde to Record Payment - Girl Posting



Ja	de C.	•					,														
	Canc	cel						+Ore	der									+	-Pay +DO	C Payment	
							Swit	Switch to Girl: Jade C.		C.				~							
	DOC	Comment♦	lnv◊	Bth≎	\$5.00 C_GOC	\$5.00 Rasp¢	\$5.00 Advfo	\$5.00 LmUp\$	\$5.00 Tre¢	\$5.00 D-S-D\$	\$5.00 Sam¢	\$5.00 Tags¢	\$5.00 TMinto	\$5.00 SMr¢	\$5.00 Toff◊	\$5.00 T_GOC\$	Total◊	Total Due	Paid	Bal. Due◊	
		Init. Order *Locked*			1	0	8	5	9	4	10	8	25	8	2	0	80	\$400.00	\$0.00	\$400.00	
•		Virt Bth Distr			0	1	0	0	0	0	0	0	0	0	0	0	1	\$5.00	\$5.00	\$0.00	
•		Becky's Pizza Parlour, 08/16 @ 10:00am		√	0	0	2	1	1	1	1	1	1	2	1	0	11	\$55.00	\$55.00	\$0.00	
<u>a</u>		Virt Bth Distr			0	0	0	0	0	1	0	0	0	0	0	0	1	\$5.00	\$5.00	\$0.00	
		Virt Bth Pymt ^{pymt}			0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$10.00	\$-10.00	
		comment ^{pymt}			0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$1.00	\$-1.00	
		Totals			1	1	10	6	10	6	11	9	26	10	3	0	93	\$465.00	\$76.00	\$389.00	

You can also post directly to a girl from the girl side of the girl order tab. There is a +DOC Payment button on each girl's GOT entry in the troop. You can also see all the distributions attributed to the girl from the Troop Site Girl Distributions

