

Troop Site Link

8.01.25



Troop Site Girl – Things To Know



- You cannot update the Troop Site Girl until:
 - You have submitted your troop initial order
 - You have orders in eBuddle from Digital Cookie
- You will see the +DOC Payment button once the initial order has been submitted
- You will see the +Distribution button only if there are orders to be distributed
- You can distribute multiple times or all at once and make changes to your distribution throughout the sale



Create a Distribution



Member of GS Council: Demo
Little Brownie
BAKERS®

Troop Becky1 ?

- ings
- Girls
- Init. Order
- Delivery
- Girl Orders**
- Transactions
- Cookie Exch
- Txn Pickups
- Rewards
- Booth Sales
- Payments
- Sales Report
- Reports
- Help Center

Troop Site

Cancel

+DOC Payment ▾

Distribution button
shows up only if there
are packages to
distribute

+Distribution

Switch to Girl:

Troop Site ▾

☐ Show Doc Orders

					\$5.00	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.00			
	DOC	Comment◇	Inv◇	C_GOC◇	Cookie Initial◇	Cookie Booth◇	Cookie Other◇	Spec Initial◇	Spec Booth◇	Spec Other◇	Total◇	Total Due	Paid	Bal. Due◇
🔒	✓	2 Shipped Orders		1	0	0	7	0	0	2	10	\$52.00	\$52.00	\$0.00
🔒	✓	1 Donated Order		1	0	0	0	0	0	0	1	\$5.00	\$5.00	\$0.00
		Totals		2	0	0	7	0	0	2	11	\$57.00	\$57.00	\$0.00



Create a Distribution - Default



Troop Becky1 ?

gs

Girls

Init. Order

Delivery

Girl Orders

Transactions

Cookie Exch

Txn Pickups

Rewards

Booth Sa

TroopSite Distribute

Cancel

Distribute

Save

TroopSite:

Cookie: 7

Spec: 2

C_GOC: 2

Pkgs Sold: 11

☒ (De)select All Girls

☐ Remove all Charity Items

⌵

Cindy W.

4

☒

⌵

Patty W.

4

☒

⌵

Sharon C.

3

☒

Distribution screen will default to all packages that have not already been distributed to all girls

If you want to distribute to all girls all packages, all you need to do is click **Save**

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Distribution – All Packages, All Girls



Troop Becky1 ?

ings

Girls

Init. Order

Delivery

Girl Orders

Transactions

Cookie Exch

Txn Pickups

Rewards

Booth Sales

Payr

<

TroopSite Distribute

Cancel

Distribute

Save

Troop

Cookie: 7 Spec: 2

Pkgs Sold: 11

(De)select All

Cindy W. 4

Patty W. 4

Success

Your Booth Sale Distribution has been saved.

Okay

Notice the message used the term Booth Sale Distribution- the Troop Link Functionality is considered a “Virtual Booth”. The screen you will see are very similar to the Booth Sale Recorder used for physical booth.

Using the Troop link to gather payments at a physical booth, please use the booth sale recording feature to account for these troop link funds.



Distribution creates record on the troop site for the distribution



Distribution – All Packages, All Girls



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Troop Becky1 ?

ings

Girls

Init. Order

Delivery

Girl Orders

Transactions

Cookie Exch

Txn Pickups

Rewards

Booth Sales

Payments

Sales Report

Reports

Help Center

Cindy W.

Cancel

+Order

+Pay

+DOC Payment

Switch to Girl:

Cindy W.

All Orders

		Inv	\$5.00	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.00	Total	Total Due	Paid	Bal. Due
DOC	Comment		C_GOC	Cookie Initial	Cookie Booth	Cookie Other	Spec Initial	Spec Booth	Spec Other				
🔒	Init. Order *Locked*		0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00
🔒	✓ Virt Bth Distr		1	0	3	0	0	0	0	4	\$20.00	\$20.00	\$0.00
Totals			1	0	3	0	0	0	0	4	\$20.00	\$20.00	\$0.00

Distribution creates record on the the girl(s) selected to give them credit.



Create a Distribution - Manual



Troop Becky1 ?

- gs
- Girls
- Init. Order
- Delivery
- Girl Orders**
- Transactions
- Cookie Exch
- Txn Pickups
- Rewards
- Booth Sa

TroopSite Distribute

Cancel Distribute Save

TroopSite:

Cookie: 7 Spec: 2 C_GOC: 2

Pkgs Sold: 11 ☒ (De)select All Girls ☐ Remove all Charity Items

⌵ Cindy W.

4

☒

Cookie: 3 Spec: 0 C_GOC: 1

Use Down Arrow to see the breakout for the girl distribution

⌵ Cindy W.

4

☒

⌵ Patty W.

4

☒

⌵ Sharon C.

3

☒



Create a Distribution - Manual



Cindy W.

4

☒

Cookie:

3

Spec:

0

C_GOC:

1

Patty W.

4

☒

Cookie:

2

Spec:

1

C_GOC:

1

eBudde tries to distribute to girls evenly. However you can manually update the girl numbers if you choose. The detail may also be displayed in varieties.

You can go in and change the numbers by girl if you choose. What you cannot do is distribute more cookies than the total cookies being distributed. Also, you cannot distribute more of a variety or category than was originally ordered. eBudde will give you an error message.



Create a Distribution - Manual



Audrey B.

13

☒

Advf:

LmUp:

Tre:

D-S-D:

Sam:

Tags:

TMint:

SMr:

Toff:

CCC:

300

9

9

Variety View



Create a Distribution - Deselect



Troop Becky ?

ngs

Girls

Init. Order

Delivery

Girl Orders

Transactions

Cookie Exch

Txn Pickups

Rewards

Booth Sales

Pay

TroopSite Distribute

Cancel

Distribute

Save

T

Cookie: 7 Spec: 0

Pkgs Sold: 10

☒ (De)select All

☒ Cindy W.	5	☒
☒ Patty W.	5	☒

Clearing all values!

This will completely clear the current distribution values along with any edits you've made to individual girls.

Okay to clear?

Cancel

Okay

Click the **Deselect All Girls** check box. Click ok to clear distribution if numbers are present



Create a Distribution – Deselect Girls



Troop Becky ?

Girls

Init. Order

Delivery

Girl Orders

Transactions

Cookie Exch

Txn Pickups

Rewards

Booth

TroopSite Distribute

Cancel

Distribute

Save

TroopSite:

Cookie: 7 Spec: 0 C_GOC: 3

Pkgs Sold: 10

☐ (De)select All Girls

☐ Remove all Charity Items

☑ Cindy W.

0

☐

☑ Sharon C.

0

☐

☑ Patty W.

0

☐

NOTE: IF CLICKING DESELECT DOES NOT SEEM TO DO ANYTHING, TRY CLICKING AGAIN. IF NOT ALL GIRLS HAVE BEEN SELECTED OR DESELECTED, YOU WILL HAVE TO DO TWICE

Click **Deselect All Girls** to manually select some girls for distribution.

Quantities will then be zero.

Clicking **Deselect All Girls** when girls are all not selected will select all girls

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Create a Distribution – Deselect Girls



Troop Becky ?

- s
- Girls
- Init. Order
- Delivery
- Girl Orders**
- Transactions
- Cookie Exch
- Txn Pickups
- Rewards
- Booth

TroopSite Distribute

- Cancel
- Distribute
- Save

TroopSite:

Cookie: 7 Spec: 0 C_GOC: 3

Pkgs Sold: 10

☐ (De)select All Girls

☐ Remove all Charity Items

☒ Cindy W. 0

☐

☒ Patty W. 0

☐

☒ Sharon C. 0

☐



Troop Site Girl with DOC Orders to Distribute



Troop Site

Cancel

+DOC Payment

Switch to Girl:

Troop Site

☐ Show Doc Orders

		\$5.00																	
DOC	Comment	Inv	Bth	C_GOC	Rasp	Advf	LmUp	Tre	D-S-D	Sam	Tags	TMint	SMr	Toff	T_GOC	Total	Total Due	Paid	Bal. Due
✓	2 Shipped Orders		✓	0	2	0	0	0	0	2	0	2	2	0	0	8	\$40.00	\$40.00	\$0.00
✓	1 Delivered Order		✓	0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00	\$20.00	\$0.00
✓	VBth Dist 2 Ordrs		✓	0	-2	0	0	0	0	-2	0	-2	-2	0	0	-8	\$-40.00	\$-40.00	\$0.00
Totals				0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00	\$20.00	\$0.00

- Now let's balance the payment amount as there is \$20.00 posted for delivered orders. Click the +DOC Payment button

Troop Site Girl with DOC Orders to Record Payments



Troop Site

Cancel

+DOC Payment

Switch to Girl:

Troop Site

+DOC Payment

Booth Site

Jade C.

Julia B.

Kelsey J.

Layla C.

Quinci S.

Suzie A.

Tori C.

☐ Show Doc Orders

DOC	Comment	Inv	Bth	C_GOC	Rasp	Advf	LmUp	Tre	D-S-D	Mint	SMr	Toff	T_GOC	Total	Total Due	Paid	Bal. Due
✓	2 Shipped Orders	✓	0	2	0	0	0	0	0	2	2	0	0	8	\$40.00	\$40.00	\$0.00
✓	1 Delivered Order	✓	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00	\$20.00	\$0.00
✓	VBth Dist 2 Ordrs	✓	0	-2	0	0	0	0	0	-2	-2	0	0	-8	\$-40.00	\$-40.00	\$0.00
Totals				0	0	0	0	0	0	0	0	0	0	0	\$20.00	\$20.00	\$0.00

- Now let's balance the payment amount as there is \$20.00 posted for delivered orders. Click the +DOC Payment button. We will post this payment to a specific booth site. Select Booth Site

Troop Site Booth Payment



Booth Sales

Cookie Calc. 

[Sign up for a Council Booth](#)

[Add / Edit a Troop Booth](#)

My Booth Sales

Choose the Sale that you wish to update and/or record sales.

[Email Signups](#)

[Find Free Slots](#)



Becky's Pizza Parlour

Date: 08/16/22 Time: 10:00am 11:00am

3 Cookie Lane, Louisville, KY, 40216

[Record Sale](#)

- Click the Record Sale on the Booth Site you want to post the \$20.00



Troop Site Girl Payment



- Enter the \$20.00 in the box labeled Digital Cookie Payment.
- Click Go to Distribute, Distribute as appropriate and click Save. eBuddle will create a payment record on the Troop Site Girl Order Tab.

Booth Sale Recorder

Cancel

Go to Distribute

Becky's Pizza Parlour: 2022-08-16 10:00am

Product		Packages	Program		Packages
Adventurefuls	\$ 5.00	8	Gift of Caring	\$ 5.00	0
Lemon-Ups	\$ 5.00	8	Troop GOC	\$ 5.00	0
Trefoils	\$ 5.00	8	Total Received		72 \$360.00
Do-Si-Dos	\$ 5.00	8	TroopSite		Amount
Samoas	\$ 5.00	8	Digital Cookie Payment (+DOC Payment)		20
Tagalongs	\$ 5.00	8			
Thin Mints	\$ 5.00	8			
S'mores	\$ 5.00	8			
Toffee-tastic	\$ 5.00	8			
Total		72			

Troop Site Girl Payments Completed



Troop Site

Cancel

+DOC Payment

Switch to Girl: Troop Site

Show Doc Orders

				\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00				
DOC	Comment	Inv	Bth	C_GOC	Rasp	Advf	LmUp	Tre	D-S-D	Sam	Tags	TMint	SMr	Toff	T_GOC	Total	Total Due	Paid	Bal. Due
	✓	2 Shipped Orders	✓	0	2	0	0	0	0	2	0	2	2	0	0	8	\$40.00	\$40.00	\$0.00
	✓	1 Delivered Order	✓	0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00	\$20.00	\$0.00
	✓	VBth Dist 2 Ordrs	✓	0	-2	0	0	0	0	-2	0	-2	-2	0	0	-8	\$-40.00	\$-40.00	\$0.00
	✓	Pymts: Becky's Pizza Parlour, 08/16 @ 10:00am	✓	0	0	0	0	0	0	0	0	0	0	0	0	0	\$-20.00	\$-20.00	\$0.00
Totals				0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00



Troop Site Girl Payment to Girl



2024-25 Sales Season

Quick Links

Search

Go To Troop

Go

Recent Tasks Troop Becky1 Becky1 – Girl Orders

You are greateratlantabeta@lbb.com
Jump2 user is rebecca.harrigan@ferrero.com

LOG OUT

eBudde

Troop Becky1

Member of GS Council: Demo
Little Brownie BAKERS

Dashboard

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Hide Inactive Troops

Demo

Council Admin

Areas

Cobb/Douglas/Pauldin (8)

DeKalb (9)

GSGATL (10)

Gwinnett (4)

Gwinnett - L. Jarrel (3)

Ser. Units

100 Acre Wood (615)

3s A Charm (675)

3 Sisters (752)

Alpharetta (838)

Anaconda (701)

Troops

Troop Becky

Troop Becky1

Troop J001

Troop J002

Troop J003

Troop Site

Cancel

Switch to Girl:

Troop Site

Show

+DOC Payment

+DOC Payment

Booth Site

Cindy W.

Patty W.

Sharon C.

	DOC	Comment	Inv	C_GOC	Cookie Initial	Cookie Booth	Cookie Other	Spec Initial	Spec Booth	Spec Other	Total	Total Due	Paid	Bal. Due
	✓	2 Shipped Orders		1	0	0	7	0	0	2	10	\$52.00	\$52.00	\$0.00
	✓	1 Delivered / Inhand Order		0	0	0	0	0	0	0	0	\$47.00	\$47.00	\$0.00
	✓	1 Donated Order		1	0	0	0	0	0	0	1	\$5.00	\$5.00	\$0.00
	✓	VBth Dist		-2	0	0	-7	0	0	-2	-11	\$-57.00	\$-57.00	\$0.00
Totals				0	0	0	0	0	0	0	0	\$47.00	\$47.00	\$0.00

Select the Girl who will get the credit

Troop Site Girl Payment to Girl



Troop Becky1 ?

Member of CC Council, Demo

Little Brownie BAKERS

GirlsInit. OrderDeliveryGirl OrdersTransactionsCookie ExchTxn PickupsRewardsBooth SalesPaymentsSales ReportReportsHelp Center

Cindy W. Add DOC Payment

CancelSave

Comment

☐ DOC☐ Inv

Financials

Overall Total Due	\$ 47.00
Paid	47.00
Bal. Due	\$ 0.00

- Enter the payment amount in the paid box. Click Save.



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	0	0	0	0	0	0	0	0	0	0	\$-47.00	\$-47.00	\$0.00
Pymts: Cindy W. Virt Bth Pymt	0	0	0	0	0	0	0	0	0	0	\$-47.00	\$-47.00	\$0.00
Totals	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00

Troop Site Girl Payment to Girl



Troop Becky1 ?

Member of GS Council. Demo

Little Brownie BAKERS

gsGirlsInit. OrderDeliveryGirl OrdersTransactionsCookie ExchTxn PickupsRewardsBooth SalesPaymentsSales ReportReportsHelp Center

Cindy W.

Cancel+Order+Pay+DOC Payment

Switch to Girl:

Cindy W. All Orders

	DOC	Comment	Inv	C_GOC	Cookie Initial	Cookie Booth	Cookie Other	Spec Initial	Spec Booth	Spec Other	Total	Total Due	Paid	Bal. Due
					\$5.00	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.00			
		Init. Order *Locked*		0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00
		Virt Bth Distr		1	0	3	0	0	0	0	4	\$20.00	\$20.00	\$0.00
		Virt Bth Pymt		0	0	0	0	0	0	0	0	\$0.00	\$47.00	\$-47.00
		Totals		1	0	3	0	0	0	0	4	\$20.00	\$67.00	\$-47.00



Troop Site Girl with DOC Orders to Record Payment – Girl Posting



Jade C.

Cancel

+Order

+Pay

+DOC Payment

Switch to Girl: Jade C.

DOC	Comment	Inv	Bth	\$5.00 C_GOC	\$5.00 Rasp	\$5.00 Adv	\$5.00 LmUp	\$5.00 Tre	\$5.00 D-S-D	\$5.00 Sam	\$5.00 Tags	\$5.00 TMint	\$5.00 SMr	\$5.00 Toff	\$5.00 T_GOC	Total	Total Due	Paid	Bal. Due
🔒	Init. Order *Locked*			1	0	8	5	9	4	10	8	25	8	2	0	80	\$400.00	\$0.00	\$400.00
🔒	Virt Bth Distr			0	1	0	0	0	0	0	0	0	0	0	0	1	\$5.00	\$5.00	\$0.00
🔒	Becky's Pizza Parlour, 08/16 @ 10:00am		✓	0	0	2	1	1	1	1	1	1	2	1	0	11	\$55.00	\$55.00	\$0.00
🔒	Virt Bth Distr			0	0	0	0	0	1	0	0	0	0	0	0	1	\$5.00	\$5.00	\$0.00
	Virt Bth Pymt ^{pymt}			0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$10.00	\$-10.00
	comment ^{pymt}			0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$1.00	\$-1.00
Totals				1	1	10	6	10	6	11	9	26	10	3	0	93	\$465.00	\$76.00	\$389.00

You can also post directly to a girl from the girl side of the girl order tab. There is a +DOC Payment button on each girl's GOT entry in the troop. You can also see all the distributions attributed to the girl from the Troop Site Girl Distributions