Troop Site Link

Troop Site Girl – Things To Know

- You cannot update the Troop Site Girl until:
  - You have submitted your troop initial order
  - You have orders in eBudde from Digital Cookie
- You will see the **+DOC Payment button** once the initial order has been submitted
- You will see the **+Distribution button** only if there are orders to be distributed
- You can distribute multiple times or all at once and make changes to your distribution throughout the sale

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Create a Distribution

Troop Becky1 ❓

| | Girls | Init. Order | Delivery | **Girl Orders** | Transactions | Cookie Exch | Txn Pickups | Rewards | Booth Sales | Payments | Sales Report | Reports | Help Center |

Troop Site

[Cancel] [+DOC Payment ▾]

Distribution button shows up only if there are packages to distribute

[+Distribution]

Switch to Girl:
[Troop Site ▾]   ☐ Show Doc Orders

	DOC	Comment◇	Inv◇	C_GOC◇	Cookie Initial◇ $5.00	Cookie Booth◇ $5.00	Cookie Other◇ $5.00	Spec Initial◇ $5.00	Spec Booth◇ $6.00	Spec Other◇ $6.00	Total◇ $6.00	Total Due	Paid	Bal. Due◇
🔒	✓	2 Shipped Orders		1	0	0	7	0	0	2	10	$52.00	$52.00	$0.00
🔒	✓	1 Donated Order		1	0	0	0	0	0	0	1	$5.00	$5.00	$0.00
		Totals		2	0	0	7	0	0	2	11	$57.00	$57.00	$0.00

Create a Distribution - Default

Troop Becky1 ❓

...gs	Girls	Init. Order	Delivery	**Girl Orders**	Transactions	Cookie Exch	Txn Pickups	Rewards	Booth Sa...

TroopSite Distribute

Cancel		Distribute		Save

TroopSite:

Cookie: 7   Spec: 2   C_GOC: 2

Pkgs Sold: 11   ☑ **(De)select All Girls**   ☐ **Remove all Charity Items**

⌄ Cindy W.	4	⌄ Sharon C.	3
	☑		☑

⌄ Patty W.	4
	☑

Distribution screen will default to all packages that have not already been distributed to all girls

If you want to distribute to all girls all packages, all you need to do is click **Save**

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Distribution – All Packages, All Girls

Distribution – All Packages, All Girls eBudde™

Distribution creates record on the troop site for the distribution

Distribution – All Packages, All Girls eBudde™

Distribution creates record on the girl(s) selected to give them credit