

GIRL SCOUT COUNCIL OF TROPICAL FLORIDA, INC.

(Serving Miami-Dade and Monroe Counties)

<input type="checkbox"/> OVERNIGHT TRIP
<input type="checkbox"/> DAY TRIP
(SEE BACK SIDE OF PINK COPY)

PERMISSION FOR TROOP/GROUP OVERNIGHT OR DAY TRIP/TRAVEL

Complete this form & mail **ALL** copies together to Service Unit Manager/Designee **SIX WEEKS BEFORE** Overnight and **THREE DAYS BEFORE** Day Activities

Troop/Group # _____ Service Unit # _____ Age Level _____ # Girl Scouts: _____ D _____ B _____ J _____ C _____ SR _____ Women _____ Men _____ # Non-Girl Scouts: _____ Girls _____ Boys _____ Women _____ M _____

Troop/Group Leader (PLEASE PRINT) _____ Address _____ Zip Code _____ Telephone #: Day _____ Evening _____ Adult In Charge of Activity _____ Day Phone # _____

COUNCIL SITES: Dates _____ Camp _____ Unit _____ # Cabins/Chickees _____ Galley _____ Wheelhouse _____ Pool _____ BMPC _____ Lodge _____ Other _____

Equipment Rental: (Reservations must be made in advance with the Program/Camp Registrar). Indicate # of each: Tents Igloos Stoves Tarps Boxes Life-vests Lanterns Other _____

NON-COUNCIL SITES: Dates _____ Name of Facility _____ Address _____ Phone # _____ Type of accommodation _____

Itinerary: If going on a trip using public accommodations in different locations, write out an itinerary and attach to this form. Give date, destinations, arrival and departure times.

Transportation: Auto Bus Train Boat Plane Other (specify) _____ Emergency Contact: _____

Name _____ Address _____ Phone Number _____

For Each Driver: DL# _____ Ins. Co. _____ Ins. Policy # _____ Exp. Date _____ Total Cost of Trip \$ _____ Source of Income: Cookie Sale Q _____

Calendar Sale Other (Add Budget & Fin # _____)

CERTIFICATIONS (Additional Certification Documentation May Be Attached As Needed)

Basic New Leader _____
Name _____ Phone # _____ Date of Training _____

Planning Trips/Travel Etiquette _____
Name _____ Phone # _____ Date of Training _____

Age Level _____
Name _____ Phone # _____ Date of Training _____

CPR _____
Name _____ Phone # _____ Date of Training _____

Basic Troop Camping _____
Name _____ Phone # _____ Date of Training _____

First Aid _____
Name _____ Phone # _____ Other Certification/Date of Training _____

Responding To Emergencies _____
Name _____ Phone # _____ Other Certification/Date of Training _____

Lifeguard _____
Name _____ Phone # _____ Date of Training _____

Canoe Instructor _____
Name _____ Phone # _____ Date of Training _____

Sailing Instructor _____
Name _____ Phone # _____ Date of Training _____

Planning International (Extended) Trips _____
Name _____ Phone # _____ Date of Training _____

TO BE COMPLETED BY SERVICE UNIT MANAGER/DESIGNEE:		
SERVICE UNIT MANAGER/DESIGNEE (PLEASE PRINT)	DAY PHONE #	EVENING PHONE #
ADDRESS	CITY	ZIP CODE
PERMISSION IS GRANTED FOR TROOP/GROUP # _____ TO GO ON A DAY/OVERNIGHT TRIP (PLEASE CIRCLE ONE).		
DATE OF APPROVAL _____ YES _____ NO _____	SERVICE UNIT MANAGER'S/DESIGNEE'S SIGNATURE _____	

ADULT AGREEMENT: I have read, understand and agree to follow all Girl Scout Council of Tropical Florida, Inc. Policies and Procedures related to camping, travel emergencies and council site usage. I will supply a roster (see reverse side of white copy) with names and phone numbers for all persons on the trip (indicate age & sex of all Non-Girl Scouts under age 18).	
<input checked="" type="checkbox"/> _____	DATE _____
FOR OFFICE USE ONLY	
CAMP REGISTRAR _____	DATE _____

DAY TRIPS:

All activities or outings held in a different place or time from the regularly scheduled meeting require a Parent Permission form. Troops leaving their meeting place must be accompanied by at least one leader/adult volunteer who has completed Orientation, Basic New Leadership, appropriate Age Level Training, and Planning Trips/Travel Etiquette Training (a minimum of two adults are required at all times). Any time a permission form is required, you must notify the Service Unit Manager/Designee (a minimum of 3 days notice is required) in advance. The Service Unit Manager/Designee has the responsibility to not allow any activity which she/he feels inappropriate or unsafe for any reason, including incomplete planning, so full details of your planned activity/trip are required for approval. Permission slips should not be distributed to girls until approval for each trip/activity is granted. For more information on Trip planning requirements, including Age Level limitations see: Safety-Wise pp. 11-23, 44-125, 140, & 126-140, Girl Scout Council of Tropical Florida, Inc. Policies and Standards, and the Planning Trips/Travel Etiquette training material.